

# THE UNITED REPUBLIC OF TANZANIA



## PRESIDENT'S OFFICE PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/259/01/A/232

22<sup>nd</sup> February, 2023

### VACANCY ANNOUNCEMENT

On behalf of the Marine Services Company Limited (MSCL), Public Service Recruitment Secretariat invites dynamics and suitable qualified Tanzanians to fill thirty one **(31)** vacant posts mentioned below.

#### **1. MARINE SERVICES COMPANY LIMITED (MSCL)**

Marine Services Company Limited (MSCL) was incorporated under the Companies Ordinance (Cap 212) on 08<sup>th</sup> December, 1997. The main function the Company is to transport people and cargo along the shore of Lake Victoria, Lake Tanganyika and Lake Nyasa. Company's vision statement is "To be the most competitive, reliable, safe and customer oriented maritime transport Company worldwide."

#### **1.01. MARINE ENGINEER II – 2 POSTS**

##### **1.0.2 DUTIES AND RESPONSIBILITIES:**

- i. To participate in running, operation and maintenance of propulsion and electrical systems aboard the vessel;
- ii. To assist in inspection and maintain all equipment and reports malfunctions and make adjustments or repairs;
- iii. To record fuel consumption and lubricants;
- iv. To enforce applicable marine engineering rules and regulations during watch keeping;

- v. To maintain log book;
- vi. To participate in any emergency scene; and
- vii. To perform any other duties as may be assigned by the superior.

### **1.0.3 QUALIFICATIONS AND EXPERIENCE**

Holder of Certificate of Secondary Education (CSEE) or Advanced Certificate of Secondary Education (ACSEE) with Class 4 Certificate of Competence (COC) with working experience of at least one (1) year in related field. Possession of Bachelor Degree/Advanced Diploma/Diploma in Marine Engineering, Mechanical Engineering, Electronic/Electrical Engineering or any other related field is an added advantage.

### **1.0.4 SALARY SCALE: MSCS 5.**

### **1.0.5 MOTORMAN II- 8 POSTS**

#### **1.0.6 DUTIES AND RESPONSIBILITIES**

- i. To participate in maintenance and repair duties throughout the vessel;
- ii. To conduct regular check of all parameter readings;
- iii. To inspect drive motors and generators;
- iv. To watch fuel and lubrication oil purifiers;
- v. To check steering machineries and safety barricades and report for needed adjustments;
- vi. To participate in boat and fire drills and in any emergence scene;
- vii. To participate in cleaning and painting of machineries; and
- viii. To perform any other duties as may be assigned by the superior.

### **1.0.7 QUALIFICATION AND EXPERIENCE**

Holder of Certificate of Secondary Education (CSEE) or Advanced Certificate of Secondary Education (ACSEE) with Basic Mandatory Certificates as per STCW95 with Sea Service on not less than one (1) year.

### **1.0.8 SALARY SCALE: MSCS 2.**

### **1.0.9 ORDINARY SAILOR II- 12 POSTS**

#### **1.0.10 DUTIES AND RESPONSIBILITIES**

- i. To perform general cleanness of vessel;
- ii. To ensure that equipment, utensils and place of work are clean.

- iii. To maintain rescue boats;
- iv. To stand lookout watch;
- v. To perform painting works of the vessel;
- vi. To direct loading and offloading of cargo;
- vii. To perform lashing and rope works;
- viii. To perform laundry duties;
- ix. To maintain gangway watch to prevent unauthorized person from boarding ship;
- x. To respond as emergency team member during vessel emergencies;
- xi. To resolve or refer passenger problems to the mate; and
- xii. To perform any other duties as may be assigned by the superior.

#### **1.0.11 QUALIFICATION AND EXPERIENCE**

Holder of Certificate of Secondary Education (CSEE) or Advanced Certificate of Secondary Education (ACSEE) with Basic Mandatory Certificates as per STCW95 and Sea Service of not less than one (1) year.

#### **1.0.12 SALARY SCALE: MSCS 2**

#### **1.0.13 ONBOARD ATTENDANT II- 9 POSTS**

#### **1.0.14 DUTIES AND RESPONSIBILITIES**

- i. To perform cleanliness and tidiness of bed sheet and other clothes which are used during marine voyage;
- ii. To keep Laundry equipment in good manner and report any damage to seniors;
- iii. Enters and prepares the room for cleaning;
- iv. Dusts the room and furniture;
- v. Checks and secures the rooms;
- vi. Ensure security of Passenger rooms and privacy of Passengers;
- vii. Resolve Passenger complains and ensuring Passenger satisfaction;
- viii. Empty trash containers and ashtrays;
- ix. Preparation of Beds before a passenger occupies the Cabin;
- x. Collection of used Bed sheets, pillow covers and Curtains when the vessel comes to her destination and ensure that same are taken to the Laundry for washing and drying;
- xi. Collection of Bed sheets, pillow covers and Curtains from Laundry which are to be used for the next voyage(s);
- xii. Cleaning Cabins when the ship arrives to her Destination and make sure that rooms are made ready for the next voyage;
- xiii. Readily available when Passengers are embarking or disembarking before starting the voyage or after completion of the voyage respectively; and

xiv. To perform any other duties as assigned by the Superior.

### **1.0.15 QUALIFICATION AND EXPERIENCE**

Holder of Certificate of Secondary Education (CSEE) or Advanced Certificate of Secondary Education (ACSEE) with Basic Mandatory Certificates as per STCW95 and a Certificate of Laundry Service or Home Economic or any other related field from recognized Institution.

### **1.0.16 SALARY SCALE: MSCS 2**

### **GENERAL CONDITIONS**

- i. All applicants must be Citizens of Tanzania generally with an age not above **45** years of age except for those who are in Public Service;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; Postal address/post code, e-mail and telephone numbers;
- iv. Applicants should apply on the strength of the information given in this advertisement;
- v. Applicants must attach their certified copies of the following certificates:-
  - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
  - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
  - Form IV and Form VI National Examination Certificates;
  - Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
  - Birth certificate;
- v. Attaching copies of the following certificates is strictly not accepted:-
  - Form IV and form VI results slips;
  - Testimonials and all Partial transcripts;
- vi. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- vii. An applicant employed in the Public Service should route his application letter through his respective employer;
- viii. An applicant who is retired from the Public Service for whatever reason should apply;
- ix. An applicant should indicate three reputable referees with their reliable contacts;

- x. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- xi. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xii. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, P.O. **Box 2320, University of Dodoma, Utumishi Building /Asha Rose Migiro Buildings -Dodoma.**
- xiii. Deadline for application is **07<sup>th</sup> March, 2023**;
- xiv. Only short listed candidates will be informed on a date for interview and;
- xv. Presentation of forged certificates and other information will necessitate to legal action;

***NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.aiira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')***

**Released by:**

**SECRETARY  
PUBLIC SERVICE RECRUITMENT SECRETARIAT**