

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE

PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No. JA. 9/259/01/A/314

5th June, 2023

VACANCY ANNOUNCEMENT

On behalf of The Tanzania Broadcasting Corporation (TBC), Public Service Recruitment Secretariat (PSRS) invites dynamic and suitable qualified Tanzanians to fill (12) vacant posts mentioned below;

1.0.TANZANIA BROADCASTING CORPORATION(TBC)

TANZANIA BROADCASTING CORPORATION

The Tanzania Broadcasting Corporation (TBC) is a Public Service Broadcaster established by Government Order in 2007 and became operational on the 1st of July 2007 replacing the then Tanzania Broadcasting Services – Taasisi ya Utangazaji Tanzania (TUT). TUT was established in the year 2002 pursuant to Public Corporation Act No 2 of 1992, Government Notice No 23 of 14th June 2002. Its formation was a result of a merger of Radio Tanzania Dar es Salaam (RTD) which was established in 1972 and Televisheni ya Taifa (TVT) which was established in 1999.

1.0.1. JOURNALIST II -(3POSTS)

1.0.2. DUTIES AND RESPONSIBILITIES

- i. To gather and writes news and stories;
- ii. To write scripts, and continuities and prepares programmes for radio and television products;
- iii. To collect, reports and comments on news and current affairs for broadcasting by radio or television;
- iv. To interview politicians and other public figures at press conferences and on occasions, including individual interviews recorded for radio or television;
- v. To write editorials and selects, revises, arranges and edits submitted articles and other materials for broadcasting on radio or television;
- vi. To write advertising copy promoting particular products or services;
- vii. To select, assemble and prepares publicity materials about business or other organizations for being broadcast through radio, television or other media;
- viii. To provide professional and technical support to other junior reporters/journalists; and
- ix. To perform any other related duties as may be assigned by Supervisor.

1.0.3. QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree or Advanced Diploma in one of the following fields Journalism, Mass Communication, TV/Film Production from a recognized Institution. Knowledge in word processing, graphics, photographing, photo-editing and video shooting is an added advantage. Computer skills are essential.

1.0.4. SALARY SCALE : TBCSS 4

1.0.5. PRODUCER II -(5 POSTS)

1.0.6. DUTIES AND RESPONSIBILITIES

- i. To assist in undertaking production of television programmes;
- ii. To assist in production of radio programmes, drama, light entertainment;
- iii. To assist in selection and production of music programmes;
- iv. To assist in production of education development programmes;

- v. To participate in talk shows/documentaries/magazine, religious programmes, sports etc;
- vi. To assists in scheduling routine programmes;
- vii. To perform any other related duties as may be assigned by the supervisor.

1.0.7. QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree or Advanced Diploma in one of the following fields: Theatre Arts, Journalism, Fine arts, Mass communication, TV/Radio Film Production, Public Relations, Public Relations and Advertisement or its equivalent from a recognised Institution.

1.0.8. SALARY SCALE :TBCSS 4

1.0.9. ASSISTANT PHOTOJOURNALIST II -(04 POSTS)

1.0.10. DUTIES AND RESPONSIBILITIES

- i. To undertake filming/recording of television programmes such as talk shows, education, documentaries, religion etc. in good quality standard and consonant with the requirement of the producer;
- ii. To load and unloads camera, cleans and place lenses, filters, extension tubes and makes;
- iii. To participate in shooting various events;
- iv. To participate in developing a shooting programme;
- v. To determine camera, video tape and lighting equipment to be utilized;
- vi. To direct technical personnel to achieve photographic effects; and
- vii. To performs other related duties as may be assigned by the supervisor

1.0.11. QUALIFICATIONS AND EXPERIENCE

Holder of Certificate in Cinematography, Video shooting, Video production, Journalism, Photography, Multimedia or its equivalent from a recognized Institution. Computer skills are essential.

1.0.12. SALARY SCALE :TBCSS 2

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania with an age not above 45 years of age except for those who are in Public Service;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iv. Applicants should apply on the strength of the information given in this advertisement;
- v. Applicants must attach their certified copies of the following certificates:-
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
 - **Birth certificate;**
- vi. Attaching copies of the following certificates is strictly not accepted:-
- vii. Form IV and form VI results slips;
- viii. Testimonials and all Partial transcripts;
- ix. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- x. An applicant employed in the Public Service should route his application letter through his respective employer;
- xi. An applicant who is retired from the Public Service for whatever reason should not apply;
- xii. An applicant should indicate three reputable referees with their reliable contacts;
- xiii. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by the National Examination Council of Tanzania (NECTA).
- xiv. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xv. A signed application letter should be written either in Swahili or English and addressed to

- Secretary, Presidents Office, Public Service Recruitment Secretariat, **P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings - Dodoma.**

- xvi. Deadline for application is 18th **June, 2023**
- xvii. Only shortlisted candidates will be informed on the date of interview and;
- xviii. Presentation of forged certificates and other information will necessitate to legal action.

NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**