

**KARAGWE INSTITUTE OF HEALTH AND
ALLIED SCIENCES (KIHAS)**

P. O. Box 451, Karagwe –Kagera -Tanzania.

Phone: +225 745-666-787 / +225 784480413/+225 746-834-785

Website: www.kiahs.jimdo.com

Email: kiahskaragwe@gmail.com

*Attach four (4)
recent passport
size photographs*

NACTE REGISTRATION: NO.HAS/146

PHONE: +255 (0) 745 666 787
+255 (0) 784480413
+255 (0)746 834 785

ADDRESS P.O.BOX 451 Karagwe.
Kagera, Tanzania

WEBSET: www.kiahs.jimdo.com

E-MAIL: kiahskaragwe@gmail.com

JOINING INSTRUCTION FOR ACADEMIC YEAR 2022/2023

Course offered

- ❖ Technician Certificate in Pharmaceutical Sciences
- ❖ Technician Certificate in medical laboratory
- ❖ Technician certificate in social work
- ❖ Ordinary Diploma in Pharmaceutical Sciences
- ❖ Ordinary Diploma in medical laboratory
- ❖ Ordinary diploma in social work

APPLICATION FEE TSHS. 20,000/=

(Please fill the information in CAPITAL LETTERS ONLY)



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PERSONAL PARTICULARS

Date./.../.../2022

Names (in full) First name Middle name.....
Surname Address Phone No.....
O'Level / A' Level Examination No.....

REF: JOINING INSTRUCTION FOR THE ACADEMIC YEAR 2022/2023

We are pleased to inform you that you have been selected to join at Karagwe Institute of Health and Allied Sciences for the program of:

ORDINARY DIPLOMA IN PHARMACEUTICAL SCIENCES

Please report at the college on 12th September 2022.

GENERAL REQUIREMENTS

1. No candidate shall be registered into a program that He/ She were not admitted for. Also switching between programs after registration shall not be entertained.
2. The names entered in this form must be exactly the same as those appearing on your ORIGINAL Academic certificates
3. Fee once paid shall not be refunded or transferred to the next academic year or transferred to any other part.
4. No candidate shall be registered without payment of the required fee as indicated on fee structure mode of payment or production of proof for sponsorship. The college does not offer scholarship neither facilitate candidate to get the one.
5. The college fee and other contribution should be payable through **NMB BANK ACCOUNT NO. 31910007550, Name: Karagwe Institute of Allied health Sciences.**
6. Examination fee paid is for that particular academic year and it may be reviewed from time to time.

COLLEGE CANDIDATE REGULATIONS AND EXAMINATION POLICY

Each candidate shall be issued with copies of the college Regulations upon registration. The candidate is required to read these documents very carefully because it provides a useful guide when he/she stays at college.

REGISTRATION

On arrival the candidate shall report to the Admission office for Registration. If he /she arrive after office hours he/she shall contact admission officer through phone no. 0745 666 787/ 0746834785 for temporarily consultation.

For registration purpose all of the following shall be required:

- I. Relevant original certificate and transcript at all sitting
- II. Result slip shall be accepted for form four levers of 2022 only
- III. Three recently passport size photographs
- IV. Proof that the candidate has paid the college fee by showing relevant bank pay slip
- V. Original Joining Instruction and Application form well filled for documentation purpose
- VI. None Tanzanian citizens must provide passport
- VII. Original Birth certificate
- VIII. Dully filled Medical examination Form

NB

- I. No candidate shall be registered if original certificate are not produced

- II. Submission of forged certificate is a criminal offence. Any candidate submitting such documents shall be prosecuted in the court of law

SPONSORSHIP

Sponsorship should be accept for Tanzania citizens only

ACCOMODATION

Collage offers accommodation for all students regardless to his / her place or residence. Students shall have to pay the required rental charges first before being allowed to inter in the room

Student must report with the following things for his/ her own accommodation

Mattress of 2.5 inch wide and length 6 inch, 2pair of bed sheet, 1 blanket, Towel, Snicker, Mosquito Net and bucket

UNIFORM

1. All students should possess a proper uniform proposed by the college authority. Uniform for all courses are offered here at the college. Once a student admitted, procedures of offering uniform are followed immediately. (Home dresses arrowed after class time).
2. All students should come with black flat shoes and white socks

MEALS

There is cafeteria for serving all meals(Breakfast, Lunch and Dinner) at affordable price, Total coast per day is about Tsh.2,500/= This amount shall not paid to college.

NOTE

1. Every student must come with four (4) rim paper A4 SIZE, two (2) should be submitted during reporting time at first semester and other two (2) should be submitted during second semester.
2. Five Counter book, pen , ruler and pencils

Program	Duration of the course	Tuition fee per annual	Entry requirement
Technician Certificate and Ordinary Diploma in Pharmaceutical Sciences	2 & 3 years	800,000	Minimum 4 Passes in non-religious subjects including Pass (D) in biology, chemistry, and any other two subjects.
Technician Certificate and Ordinary Diploma in medical laboratory	2 & 3 years	800,000	Minimum 4 Passes in non-religious subjects including Pass (D) in biology, chemistry, physics and any other subject
Technician certificate and Ordinary Diploma in social work	2& 3 years	800,000	Minimum 4 Passes of any subject excluding religious subjects

KIAHS

Other charges

SN	ITEM	AMOUNT	RESPONSIBLE	TIME
	IDENTITY card	10,000	ALL	Once at the begin of first semester
	Uniform	125,000	MLT & PHARMACY	Once at the begin of first semester
	Uniform	65,000/=	SOCIAL WORK	Once at the begin of first semester
	NACTE Quality Assurance Fee	15,000	ALL	Every year at the begin of the first semester
	Internal Examination	100,000	ALL	Every year at the begin of the first semester
	Caution Money	50,000	ALL	Once at the begin of first semester
	Hostel	90,000	ALL	Every year at the begin of the first Semester and second semester
	Sport and Game	15,000	ALL	At the begin of first semester
	Medical Capitation (with no NHIF)	50,400	ALL	At begin of first semester
	Procedure book	50,000/=	Medical Lab. Students	Every year at the beginning of the second semester
	Tanzania pharmaceutical handbook	50,000/=	Pharmacy students only	Every year at the beginning of first semester
	Scientific calculator	50000/=	Both medical lab & Pharmacy student	Every year at the beginning of first semester

OTHER PAYMENTS DEPENDS WITH YOUR COURSE/PROGRAM AND YEAR OF STUDY

Field in pharmaceutical in Pharmaceutical Sciences, Medical Lab and Social Work.	250,000/	All students with field	Every year at the begin of the semester with Field
Supplementary/Special Examination	50,000/	All modules	After declaration of end of semester one results
Appeal	30,000/	Per module	Within 14 days after declaration of Results

NATIONAL EXAMINATION FEE.

National Examination fee	150,000/=(subject to change depend with directive from NACTE)	ALL	At the begin of Every Second Semester
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PAYMENT MODE IN INSTALLMENTS FOR EACH COURSE

PHARMACEUTICAL SCIENCES		
FIRST SEMESTER	AMOUNT	PERIOD
First installment	700,400/=	At the begin of 1 st semester
Second Installment	250,000/=	Two months after begin of 1 st semester
SUBTOTAL	950,400/=	
SECOND SEMESTER		
Third installment	500,000/=	At the begin of 2 nd semester
Fourth installment	245,000/=	Two months after begin of 2 nd semester
SUB TOTAL	745,000/=	
TOTAL	1,695,000/=	

MEDICAL LABORATORY SCIENCES		
FIRST SEMESTER	AMOUNT	PERIOD
First installment	600,400/=	At the begin of 1 st semester
Second Installment	250,000/=	Two months after begin of 1 st semester
SUBTOTAL	850,400/=	
SECOND SEMESTER		
Third installment	500,000/=	At the begin of 2 nd semester
Fourth installment	345,000/=	Two months after begin of 2 nd semester
SUB TOTAL	845,000/=	
TOTAL	1695,400/=	

SOCIAL WORK		
FIRST SEMESTER	AMOUNT	PERIOD
First installment	550,400/=	At the begin of 1 st semester
Second Installment	250,000/=	Two months after begin of 1 st semester
SUBTOTAL	800,400/	
SECOND SEMESTER		
Third installment	400,000/=	At the begin of 2 nd semester
Fourth installment	335,000/=	Two months after begin of 2 nd semester
SUB TOTAL	745,000/=	
TOTAL	1,535,400/=	

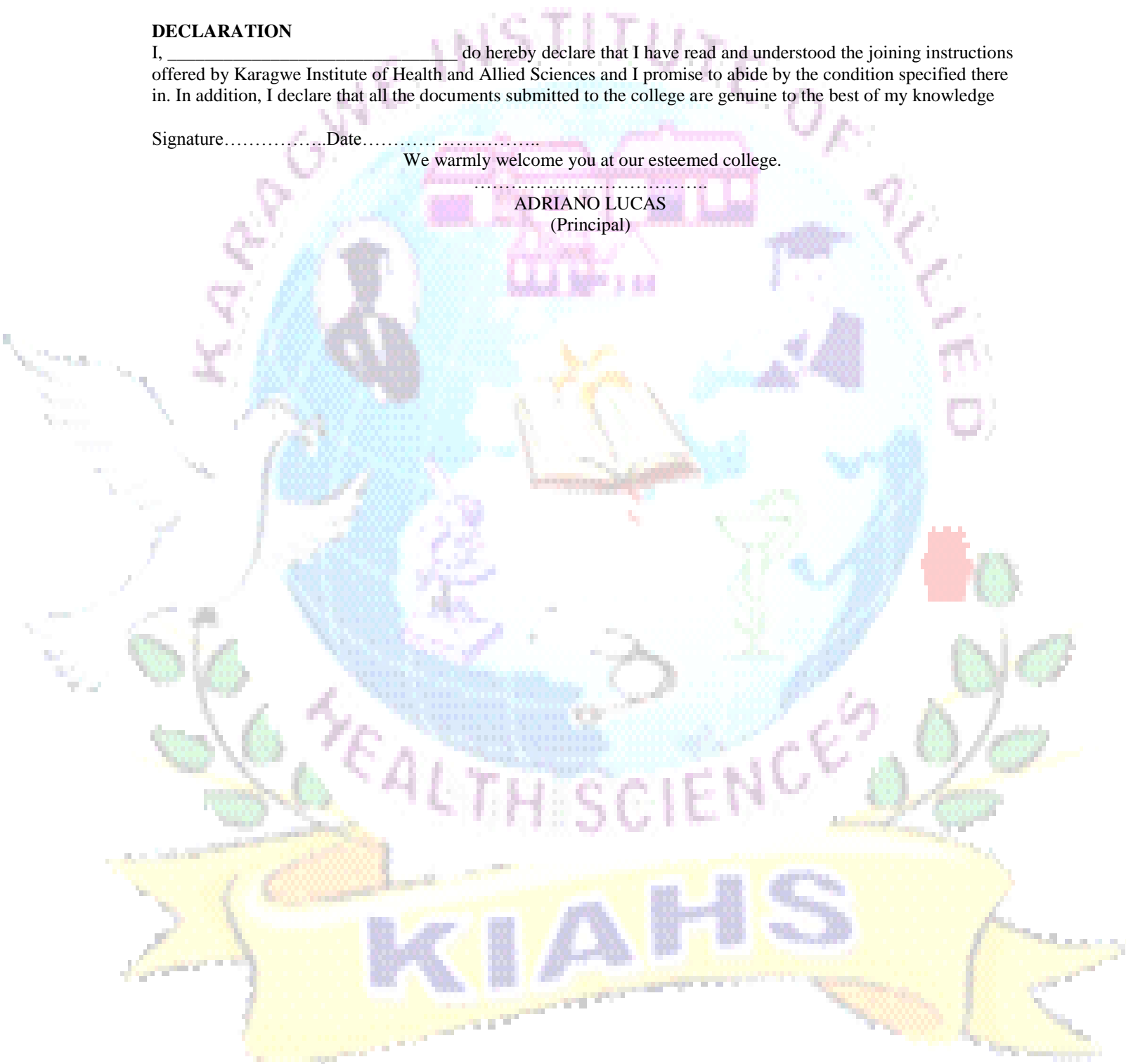
DECLARATION

I, _____ do hereby declare that I have read and understood the joining instructions offered by Karagwe Institute of Health and Allied Sciences and I promise to abide by the condition specified there in. In addition, I declare that all the documents submitted to the college are genuine to the best of my knowledge

Signature.....Date.....

We warmly welcome you at our esteemed college.

.....
ADRIANO LUCAS
(Principal)



EXAMINATION FORM.

Full name						
Check for	BP	STOOL	URINE	HIV	UPT	VDRL
		Macro-	Macro-			
		Micro -	Micro -			

He/she is physically fit/ unfit to follow this course

Tested by: Designation: Signature:

Date:/...../20..... Station:

Official stamp.....

