



**CATHOLIC DIOCESE OF MOSHI
KIBOSHO INSTITUTE OF HEALTH
AND ALLIED SCIENCES (KIBIHAS)**

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ADMISSION FORM

PROGRAMME: ORDINARY DIPLOMA IN CLINICAL DENTISTRY

11TH JULY, 2023

REF NO: KIBIHAS/DENT/ADM/DIPL/02/2023

TO: _____

Dear Applicant,

**ADMISSION TO ORDINARY DIPLOMA IN CLINICAL DENTISTRY THREE YEARS PROGRAMME
AT KIBIHAS FOR ACADEMIC YEAR 2023/2024**

We are delighted to inform you that NACTVET and KIBIHAS admission committee has verified your admission to the above stated course. Academic year will start on **16th October 2023**.

You are required to report on **10th October 2023** and be registered to Admission Officer and Accountant, and get accommodation from the warden.

1) ACADEMIC:

- I. Bring Copy of Original Certificates of secondary education, Leaving school certificate, Birth/Affidavit certificates and others if available.
- II. Come with this letter as a proof of your admission document.
- III. Bring copy of NIDA card or Number.
- IV. You are required to register not later than **14TH OCTOBER 2023**, otherwise your chance will be given to somebody else in need.
- V. You must come with Clinical coat (White)

2) MEDICAL CERTIFICATE:

- i. Send the attached form of medical examination to Registered Licensed Medical Practitioner to examine you and accurately complete the form.
- ii. Institute does not offer special diet for those who require it.

3) TUITION FEES

See the Attached Fees Structure

4) MEALS, ACCOMODATION AND OTHER COST (OUT OF TUITION FEES)

See the Attached Fees Structure



5) Student Must Pay Final Examination Cost Conducted by Ministry of Health Tsh. 150,000/= earlier in the Begin of semester two every academic year, Otherwise student will not get examination number for end of semester II examination. (To be paid end of April every year).

6) Payment for Student Organisation (Kibosho Student Organisation – KISO)

To be paid to: **MKOMBOZI BANK**, Account number: **00521810471701**

Account name: **KIBOSHO STUDENT ORGANISATION (KISO)**, Amount: **20,000/=**

7) **PAYMENT REGULATIONS:**

- Come with original pay slip from Bank. Ensure that you get an official receipt for payments made after submit bank pay slips to the school accountant.
- No direct cash payment to be made to the school's accountant. All payments are made through the bank accounts.
- Institute fees and other Cost may change **any time** during the training and you or your sponsor must abide to the changes.
- **Once the fees and other cost are paid, shall not be refunded or transferred to another Academic year or to another part.**
- Institute fees can be paid **once** per year or **by instalment as shown on attached fees structure.**
- **MAKE SURE YOU PAY FEES AND OTHER COST TO THE RELEVANT ACCOUNT(S).**
- **Other Cost can be paid once in first semester/ Twice a year as shown on attached fees structure.**

NOTE:

- i. In case you achieved your secondary education outside of Tanzania make sure you come with **EQUIVALENT LETTER** obtained from **NECTA**.
- ii. The student will be accepted at the institute after submitting bank pay slip for complete payments of the respective year and fulfil all institute requirements, otherwise student will not be registered at the institute.

8) **OTHER REQUIREMENTS:**

- i. Beddings
 - Blanket(s)
 - Bed sheets (at least one pair)
 - Pillow (at least one pair)
 - A mosquito nets
 - A bed covers
- ii. Recent **4 passport size photos** blue in colour (both ears visible).
- iii. Student must strictly wear casual dress (nguo za kushindia) which should be made by the institute, no need of coming with your home dresses.
- iv. Please note that Moshi is wet and cold in April to August bring umbrella and extra sweaters.
- v. At least two pairs of shoes
 - White leather shoes - Low heeled for female student and white socks
 - Black leather shoes - Low heeled for male and black or white socks.
- vi. Sportswear
 - **TWO (2) pairs of sportswear, one RED & one LIGHT BLUE**
- vii. A bath towel one or two
- viii. Stationeries (6 counter books, note books, pens, ruler, eraser, pencil and reams. **They are available at the institute stationery shop with reasonable price.**
- ix. Bucket or pail - one
- x. Torch - one
- xi. A wrist watch having a second hand/arrow. (Saa ya mshale ya mkononi)
- xii. Clinical thermometer (Mercury)
- xiii. Stethoscope, sphygmomanometer (Manual BP machine)
- xiv. Come with your secondary school uniform while waiting for the institute uniform to be made.
- xv. Laptop (Computer)



- 9) Ensure that you inform your **parents/guardian/sponsor** about this offer of admission and that you come with the above stated requirements.
- 10) When being at the school you should obey the regulations, school by laws and all lawful instructions of all leaders and staff in the Training Institution, Hospital and of the Ministry of Health, Community Development, Gender, Elderly and Children.
- 11) Hair style should be of natural style (no dread locks).
- 12) You have to make arrangements of your own travelling expenses to and from the school for all three years of your studies.
- 13) Reporting time from 9.00am to 5.30pm

YOUR WARMED WELCOME.

Wishing you good preparation for joining with our Institution.
Here I remain,



Devota F. Shayo

PRINCIPAL

Kibosho Institute of Health and Allied Sciences



NOTE:

This joining instruction form is for those who have been verified by NACTVET only. If you're not verified by NACTVET and your name doesn't appear at the list of verified applicants don't use it, and it may change any time.

FEES STRUCTURE

1) INSTITUTE FEES

SN	ITEM (Annually)	First year 2023/2024	Second year 2024/2025	Third year 2025/2026
1	Tuition Fees	1,600,000/=	1,540,000/=	1,540,000/=
TOTAL ANNUALLY		1,600,000/=	1,540,000/=	1,540,000/=

2) MEALS AND ACCOMODATION

SN	ITEM (Annually)	First year 2023/2024	Second year 2024/2025	Third year 2025/2026
1	Meals	1,220,000/=	1,220,000/=	1,220,000/=
2	Accommodation	200,000/=	200,000/=	200,000/=
TOTAL ANNUALLY		1,420,000/=	1,420,000/=	1,420,000/=



3) OTHER COST (OUT OF INSTITUTE FEES)

S/ N	ITEM	First year 2023/2024	Second year 2024/2025	Third year 2025/2026
1	Student Uniform	75,000	-	-
2	Practical experience books	50,000	-	-
3	Pullover/sweater	30,000	-	-
4	Casual Uniform	45,000	-	-
5	Research Supervision	-	-	100,000
6	Research Documents	-	-	Upon Student
7	Two (2) Ream Paper – White	Come with them	Come with them	Come with them
8	NACTE Capitation Fee	15,000	15,000	15,000
9	Community Fieldwork Practice	-	150,000	-
10	Clinical Practice/Rotations	40,000	362,000	312,000
11	Hospital Latex Gloves	50,000	50,000	50,000
12	Internal Examination	180,000	180,000	180,000
TOTAL		485,000/=	757,000/=	657,000/=

PAYMENTS PATTERNS

FIRST YEAR

The Institute fees may be paid twice or thrice a year as follows:

PHASE I (OCTOBER) 50%	PHASE II (JANUARY) 30%	PHASE III (APRIL) 20%	TOTAL
800,000/=	480,000/=	320,000/=	100%

Meals, Accommodation & Other Cost may be paid once or twice a year at beginning of every semester as follows:

PHASE I (OCTOBER) 50%	PHASE II (APRIL) 50%	TOTAL (SECOND YEAR)
710,000/= & 242,500/=	710,000/= & 242,500/=	100%

SECOND YEAR

The Institute fees may be paid twice or thrice a year as follows;

PHASE I (OCTOBER) 50%	PHASE II (JANUARY) 30%	PHASE III (APRIL) 20%	TOTAL
770,000/=	462,000/=	308,000/=	100%

Meals, Accommodation & Other Cost may be paid once or twice a year at beginning of every semester as follows:

PHASE I (OCTOBER) 50%	PHASE II (APRIL) 50%	TOTAL (SECOND YEAR)
710,000/= & 378,500/=	710,000/= & 378,500/=	100%

THIRD YEAR

The Institute fees may be paid twice or thrice a year as follows;

PHASE I (OCTOBER) 50%	PHASE II (JANUARY) 30%	PHASE III (APRIL) 20%	TOTAL
770,000/=	462,000/=	308,000/=	100%

Meals, Accommodation & Other Cost may be paid once or twice a year at beginning of every semester as follows:

PHASE I (OCTOBER) 50%	PHASE II (APRIL) 50%	TOTAL (THIRD YEAR)
710,000/= & 328,500/=	710,000/= & 328,500/=	100%

BANK ACCOUNTS

PAYMENTS SHALL BE DONE THROUGH BANK ACCOUNT FOLLOWING BELOW INSTRUCTIONS;

TUITION FEES

BANK: CRDB BANK

ACC.NAME: KIBOSHO SCHOOL OF NURSING

ACC.NUMBER:01J1040224600

MEALS&ACCOMODATION

BANK: CRDB BANK

ACC.NAME: KIBOSHO PRE-SERVICE SCHOOL OF NURSING

ACC.NUMBER:01J1041451400

OTHER COST

BANK: MKOMBOZI COMMERCIAL BANK

ACC.NAME: KIBOSHO INSTITUTE OF HEALTH AND ALLIED SCIENCES

ACC.NUMBER:00511507475001

4) MEDICAL CAPITATION

If you are member of National Health Insurance Fund (NHIF), upon report submit the membership card to Accounts office, **OTHERWISE YOU MUST PAY THE SUM OF TANZANIAN SHILLINGS 50,400/= TOGETHER WITH OTHER COST EVERY YEAR AT BEGIN OF SEMESTER ONE.**





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MEDICAL EXAMINATION FORM

GENERAL EXAMINATION	REMARKS
Eyes	
Ears	
Skin	
Respiratory system	
• Abdomen	
• Spleen	
• Liver	
• Kidneys	
Others	
• Hernia	
• Pregnancy	
Gait	
• Lower limbs	
• Upper limbs any abnormality? Specify please.	
Blood	
• BS	
• Hb level	
• Blood grouping	
• RBCs morphology	
• VDRL	
• Serostatus	
Stool	
• Ova	
• Trophozoites	
• Larvae	
• Cysts	
• Other forms of parasites	
Urine	
• Albumin	
• Sugar	
• Sediments	
• Ova	
• Pus cells	
• Others	
Mental status:	
Other findings:	
Name of medical practitioner: _____	
Signature: _____	
Date of examination: _____	
Official stamp:	