



**THE UNITED REPUBLIC OF TANZANIA
PRESIDENT'S OFFICE
REGIONAL ADMINISTRATION AND LOCAL
GOVERNMENT
TANZANIA RURAL AND URBAN ROADS
AGENCY (TARURA)**



**P.O. Box 1423,
DODOMA.**

TARURA REGIONAL MANAGER– DODOMA

JOB OPPORTUNITY

Ref. No. AB. 311/215/01/9

Date: 01/03/2013

1.0 BACKGROUND OF THE AGENCY

Tanzania Rural and Urban Roads Agency (TARURA) is an Executive Agency of the President's Office, Regional Administration and Local Government, (PO-RALG), established under Section 3 (1) of the Executive Agencies Act. (Cap. 245) by Order published in Government Notice No.211 dated May 12, 2017; and was inaugurated on July 02, 2017. Tanzania Rural and Urban Roads Agency (TARURA) is vested with the responsibility of managing the development, rehabilitation, maintenance, axle load control; environmental and road reserve management of rural and urban roads network for the socio-economic development of Tanzania.

The Regional Manager – Dodoma on behalf of the Chief Executive intends to recruit self-motivated, qualified, and competent Tanzanians to fill the following vacant posts on temporary contracts.

2.0 Position Title: CIVIL ENGINEER II (3 POSTS)

Duty stations: Dodoma

3.0 EDUCATIONAL/PROFESSIONAL QUALIFICATIONS:-

- i. A National Form IV/VI certificate
- ii. Holders of Bachelor in Civil Engineering or equivalent qualifications from a recognized institution and have been registered with the Engineers Registration Board (ERB) as a Professional Engineer. The candidate must be Computer literate.
- iii. Fluent in both Kiswahili and English.
- iv. Must be a Tanzanian Citizen

Work Experience: Not less than 3 years in roads development and maintenance projects

Age Limit: Not above 45 years of Age.

Salary: According to the TARURA scale.

Tel: 0733-779732 Fax: 0733-779732 Email: rm.dodoma@tarura.go.tz Web: www.tarura.go.tz

TARURA is an Executive Agency of the Ministry under President's Office Regional Administration and Local Government established under Executive Agency Act, CAP 245

4.0 DUTIES AND RESPONSIBILITIES;

- i. To assist in the preparation of tender documents for procurement of Works contractors.
- ii. To undertake road inventory, condition, and traffic count survey;
- iii. To supervise contractor at the site and force account operations;
- iv. To attend regular site meetings and prepare minutes;
- v. To manage quality control of road maintenance, bridges, and construction materials.
- vi. To prepare TARURA road and bridge maintenance plans and budgets;
- vii. To Manage road reserve areas and car park spaces,
- viii. To perform such other related duties as may be assigned by Supervisor.

5.0 MODE OF APPLICATION:

All Interested applicants are invited to apply and submit their handwritten application letters to Regional Manager, Tanzania Rural and Urban Roads Agency, P. O. BOX 1423, DODOMA not later than **14/03/2023** with their complete CVs; copies of all Academic certificates; birth certificates; names of three referees one of whom a former employer; applicants contact telephone number and postal address. **Applicants are reminded to quote the correct reference number of the advert in their application letter.** Only the short-listed candidates will be contacted.

Applicants who have worked with public institutions but have unsatisfactory previous records indicating poor performance and are found guilty of disciplinary offenses shall not be considered and any misrepresentation of such fact shall be subjected to legal measures.

The deadline for submission is **14/03/2023** at **16:00 Hrs.**

This is to insist that:

TARURA is an equal-opportunity employer; Women are highly encouraged to apply.

REGIONAL MANAGER
TARURA
P.O. Box 1423
DODOMA
Issued by:
**REGIONAL MANAGER
TARURA- DODOMA**

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